

GUAM DEPARTMENT OF EDUCATION FINANCIAL SUPERVISORY COMMISSION (EFSC)

Virtual Zoom Meeting

December 17, 2020

MEETING MINUTES

AGENDA	DISCUSSION/TOPIC	ACTION/ STATUS												
<b>In Attendance</b>	<table><tr><td>Vanessa Valencia, OFB</td><td>Lou Perez, GDOE</td></tr><tr><td>William Taitingfong, BBMR</td><td>Joy Bulatao, GDOE</td></tr><tr><td>Vincent Duenas, OPA</td><td>Helen Legaspi, GDOE</td></tr><tr><td>Grace Edrosa, DOA</td><td>Justin Castro, GDOE</td></tr><tr><td>Carol Hinkle-Sanchez, Parent Representative</td><td>Adam Suharto, Vice Speaker Telena Nelson Office</td></tr><tr><td>Zeny Asuncion, GDOE</td><td>Guam Daily Post</td></tr></table>	Vanessa Valencia, OFB	Lou Perez, GDOE	William Taitingfong, BBMR	Joy Bulatao, GDOE	Vincent Duenas, OPA	Helen Legaspi, GDOE	Grace Edrosa, DOA	Justin Castro, GDOE	Carol Hinkle-Sanchez, Parent Representative	Adam Suharto, Vice Speaker Telena Nelson Office	Zeny Asuncion, GDOE	Guam Daily Post	
Vanessa Valencia, OFB	Lou Perez, GDOE													
William Taitingfong, BBMR	Joy Bulatao, GDOE													
Vincent Duenas, OPA	Helen Legaspi, GDOE													
Grace Edrosa, DOA	Justin Castro, GDOE													
Carol Hinkle-Sanchez, Parent Representative	Adam Suharto, Vice Speaker Telena Nelson Office													
Zeny Asuncion, GDOE	Guam Daily Post													
<b>I. Call to Order</b>	MEETING WAS CALLED TO ORDER ON VIRTUAL ZOOM PLATFORM AT 3:00PM.													
<b>II Review and Approval Minutes</b> a. Nov 24, 2020	BBMR Item II of the agenda, approval of November 24, 2020 minutes. OFB moved to approve the November 24, 2020 minutes, subject to corrections; motion was seconded by DOA and without object, motion carried.													
<b>III. Old Business</b> a. GDOE Cash Report FY2020	GDOE distributed FY21 Cash Update. As of December 17, 2020 GDOE, total FY21 cash received GF Operations \$37,169,495 cash received, GF Chamorro Studies \$108,691 cash received, SSHS Procurement \$105,765: PLRF \$41,631. Grand Total Cash received \$37,425,582.													
b. Reconciliation of Cash Disbursements	DOA distributed the Cash Disbursement Report and noted that it reconciles.													
c. BBMR Appropriation/Allotment Status	BBMR stated let us move to the BBMR Appropriation/Allotment Status Reports item III. BBMR distributed the BBMR Appropriation/Allotment Status Report FY2020 as of December 16, 2020: GF Operations appropriation \$175,710,358, YTD allotment fully released \$47,600,685, YTD expended \$37,169,495, available \$105,765; Simon Sanchez appropriation \$500K, YTD expended \$105,765, and available \$144,235; Chamorro Studies appropriation \$513,824, YTD allotment released \$137,922, YTD													

GUAM DEPARTMENT OF EDUCATION FINANCIAL SUPERVISORY COMMISSION (EFSC)

Virtual Zoom Meeting

December 17, 2020

MEETING MINUTES

<p>d. Accounts Payable Aging</p>	<p>expended \$108,691, available \$29,231; Advanced Textbooks appropriation \$1.5M, allotment released \$750,000, YTD expended \$0, available \$750,000; GDOE FY21 Supplemental Appropriation appropriation \$2,675,954.99, YTD allotment fully released, YTD expended \$1,105,703.47, available \$1,570,251.52. Total GF appropriation \$180,900,136.99, allotment released \$51,414,561.99, YTD expended \$38,489,654.47, Available \$12,924,907.52.</p> <p>TEFF Operations appropriation \$15,036,704, allotment released \$4,560,316, YTD expended \$0, available \$4,560,316; ADRMS appropriation \$40K, allotment released \$10K, YTD expended \$0, available \$10K; School Grounds Maintenance appropriation \$385,022, YTD released \$96,255 and expended \$0, available \$96,255. Total TEFF appropriations \$15,461,726, YTD allotment release \$4,666,571, YTD expense \$0, available \$4,666,571 unallotted \$10,795,155.</p> <p>PLRF appropriation \$915,082, YTD released \$228,771 and expended \$41,631; available \$187,140, unallotted \$686,311. HFF-Operations appropriation \$891,754, allotment released \$240,089, expended \$0, available \$240,089. Total HFF appropriation \$891,754, allotment released \$240,089, expended \$0, and available \$240,089. LG-Sports Facilities appropriation \$535,801, allotment released \$133,950, YTD expended \$0, available \$401,851. Grand total appropriation (excluding \$1,568,000 JFKHS additional rents maintenance and insurance) \$200,272,499.99, YTD allotment release \$58,251,942.99, YTD expended \$40,099,285.47, available \$18,152,657.52, unallotted \$142,020,557.</p> <p>BBMR moving onto Item 3d the Accounts Payables Aging reports: as of September 17, 2020, total AP Aging Balance of \$1,693,890.12: \$81,060.30 current; \$888,115.38 is 30-60 days; \$559,279.84 is 60 to 90 days; \$165,434.60 is 90 days and over. Notes from GDOE: GDOE is expecting the following vendors and the respective amounts to be posted by the next week: Lucky Kids Custodial Services at \$197,816, Guam Power Authority at \$678,491.42, and Alvarez and Marsal at \$116,581.50.</p> <p>BBMR asked what is the average (monthly) Sodexo billing. GDOE responded \$1.5-\$1.8M depending. Parent Representative asked to clarify is the Sodexo billing – should it be the same as during the school year – is Sodexo the one that is doing the Grab and Go. GDOE affirmed. Parent Representative asked if that billing will be covered by the federal funds GDOE receives reimbursements. GDOE responded for each Sodexo invoice there is a portion that is federally funded and a portion that is locally funded.</p>	
----------------------------------	--	--

**GUAM DEPARTMENT OF EDUCATION FINANCIAL SUPERVISORY COMMISSION (EFSC)**

Virtual Zoom Meeting

December 17, 2020

**MEETING MINUTES**

<b>e. DOE FY2021 Twelve Month Operations Plan</b>	<p>Parent Representative stated GDOE could work with the DPW bus drivers and use them to be more efficient in the delivery of the Grab and Go meals. BBMR responded because of the PCOR1 the distribution is one package for meals for an entire week has reduced the pick-up to once a week.</p> <p>BBMR Moving on to Item 3e. DOE FY2021 Twelve Month Operations Plan. OFB moved to approve the GDOE Fiscal Year 2021 Twelve Month Operations Plan, subject to corrections. The motion was seconded by BBMR and without object, motion carried.</p>	
<b>IV. New Business</b> . Next Meeting Date and Time	<p>BBMR Moving on to Item IV. New Business / Next meeting. OFB noted that the FY 2021 Financial Status Designation Report for October 2020 was not included in the agenda because the financials for October was not provided to OFB. GDOE stated that they are still finalizing their numbers and will send out the financials by next week.</p> <p>After some discussion, OFB suggested tentative Thursday, January 21, 2020 for next meeting and without objection, EFSC January Meeting be scheduled for Thursday, January 21, 2020 via virtual zoom.</p>	
<b>V. Adjournment</b>	<p>With no further business OFB motioned to adjourn, seconded by OPA and without objection, meeting was adjourned at 3:45pm.</p>	