

EDUCATION FINANCIAL SUPERVISORY COMMISSION

Virtual Zoom Meeting Minutes

February 17, 2022

AGENDA	DISCUSSION/TOPIC	ACTION/STATUS						
In Attendance	Arlita Mabini, GDOE Calen Meno, Office of Sen. Nelson Franklin Cooper-Nurse, GDOE Helen Legaspi, GDOE Joy Bulatao, GDOE Mary Grace Edrosa, DOA Sheena Mitchell, GDOE Tiara Cunningham, GDOE Vanessa Valencia, OFB Vincent Duenas, OPA William Taitingfong, BBMR							
I. Call to Order	The Bureau of Budget and Management Research (BBMR) called the meeting to order at 3:00 p.m. on Feb. 17, 2022.							
II. Review and Approval of Minutes								
a. Dec. 16, 2021	The Office of Finance and Budget (OFB) motioned to approve the Dec. 2021 meeting minutes, subject to corrections. Department of Administration (DOA) seconded the motion.	Approved						
b. Jan. 27, 2022	OFB motioned to approve the Jan. 2022 meeting minutes, subject to corrections. DOA seconded the motion.	Approved						
III. Old Business								
a. GDOE Cash Update Report	As of Feb. 17, 2022, the Guam Department of Education (GDOE) reported cash receipts as follows: <table><tr><td>Fund</td><td>Cash Receipts</td></tr><tr><td>GF Operations</td><td>\$65,918,220.00</td></tr><tr><td>GF CHamoru Studies</td><td>\$197,439.00</td></tr></table>	Fund	Cash Receipts	GF Operations	\$65,918,220.00	GF CHamoru Studies	\$197,439.00	
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b. DOA Cash Disbursement Report	DOA reported that its report reconciled with the GDOE’s cash report.																																					
c. BBMR Appropriations and Allotment Report	As of Feb. 17, 2022, BBMR reported appropriations and allotment releases as follows: <table><tr><td>Fund</td><td>Allot. Release</td></tr><tr><td>GF Operations</td><td>\$70,571,687.00</td></tr><tr><td>GF CHamoru Studies</td><td>\$197,439.00</td></tr></table>	Fund	Allot. Release	GF Operations	\$70,571,687.00	GF CHamoru Studies	\$197,439.00																															
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d. GDOE	As of Feb. 17, 2022, GDOE reported the cumulative total balances as follows:																																					
Accounts Payable Aging	<table> <tr> <th>Days</th> <th>Balances</th> </tr> <tr><td>Current</td><td>\$1,587,002.89</td></tr> <tr><td>30 to 60 days</td><td>\$1,941,608.12</td></tr> <tr><td>60 to 90 days</td><td>\$1,359,612.98</td></tr> <tr><td>90 days and over</td><td>\$8,140,979.84</td></tr> <tr><td>Held Items</td><td>\$0</td></tr> <tr><td>Grand Total</td><td>\$13,209,203.83</td></tr> </table>	Days	Balances	Current	\$1,587,002.89	30 to 60 days	\$1,941,608.12	60 to 90 days	\$1,359,612.98	90 days and over	\$8,140,979.84	Held Items	\$0	Grand Total	\$13,209,203.83																							
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IV. Financial Status Designation Report	<p>BBMR noted that Sodexo, Guam Power Authority (GPA), and Guam Waterworks Authority remain as the big payables.</p> <p>BBMR asked if the \$120,758 balance from Payless Markets, Inc. was for student meals. GDOE confirmed the amount was for food commodities and cafeteria. At one point, GDOE had a contract with Payless to use their chillers to store some of the food.</p> <p>BBMR asked if the Benson Guam Enterprises payable was for capital improvement projects. GDOE replied that it was for supplies, and facilities and maintenance.</p> <p>BBMR asked what Phoenix Pacific (Guam) was for. GDOE replied fire alarms.</p>	
a. January 2022	<p>BBMR reported that for:</p> <p>Overall: C-Watch was placed for Benefits, Power, Water, and Telephone.</p> <p>Monthly Variance: B-Warning was placed for Benefits, Miscellaneous, Water, and Telephone.</p> <p>Year-to-Date Variance: B-Warning was placed for Salary, Benefits, Miscellaneous, Power, Water, and Telephone.</p> <p>BBMR asked if GDOE use GEFF to pay most of its utility bills, which was causing the C-Watches. BBMR hoped that the projected lapses/shortfall would decrease with the release of allotments.</p> <p>BBMR asked DOA about the GEFF collections. DOA replied that its Director agreed to release some revenues to GDOE. GDOE notified DOA that it needed to pay GPA</p>	

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	<p>by next week. DOA will work with GDOE on the amount to be released, as it has yet to recover the \$10 million (M) from the school leaseback.</p> <p>GDOE explained to the EFSC that it paid \$300,000 of the \$2.2M it had in arrears. GPA was trying to recover the remaining \$1.9M to not float the 90+ days. GDOE gave assurance that a supplemental payment will be made. GDOE thanked DOA for its assistance. GDOE needs the information of when and how much of GEFF will be provided to prevent interruption of service.</p> <p>BBMR asked if GDOE has an agreement with GPA. GDOE did not know if an agreement was made in the past. GDOE was asked by GPA to draft a payment plan, but needs the information from DOA to finalize it. GDOE stated in the draft that payments are based on cash availability.</p> <p>DOA motioned to approve the Jan. 2022 Financial Status Designation (FSD) report. OFB seconded the motion.</p> <p>BBMR reported transmitting FSD reports for Nov. and Dec. 2021 to the Guam Education Board pending their corrective action.</p>	Approved
IV. New Business	<p>BBMR thanked GDOE for sending the Fiscal Year (FY) 2023 budget request summary, and asked if GDOE will eventually provide its full request. GDOE stated that its Budget Office would be submitting it electronically by end of next week. The Office of Public Accountability (OPA) stated that it received a letter from OFB and asked OFB if it issued a similar letter to GDOE. OFB replied yes and accommodated GDOE's request for an extension.</p> <p>BBMR asked GDOE if its budget hearing was already scheduled. GDOE replied not yet. OFB stated that they would notify GDOE/BBMR.</p>	GDOE to submit its entire FY 2023 Budget Request to BBMR by Feb. 25, 2022.

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V. Next Meeting	OFB proposed for the meeting to be held on Mar. 24, 2022. OFB confirmed with the EFSC on the date.	OFB will send notice of next meeting.
VI. Adjournment	OPA motioned to adjourn the meeting at 3:36 p.m. OFB seconded the motion.	