

GUAM DEPARTMENT OF EDUCATION FINANCIAL SUPERVISORY COMMISSION (EFSC)

Virtual Zoom Meeting

March 18, 2021

MEETING MINUTES

AGENDA	DISCUSSION/TOPIC	ACTION/ STATUS										
In Attendance	<table><tr><td>Vanessa Valencia, OFB</td><td>Joy Bulatao, GDOE</td></tr><tr><td>Bill Taitingfong, BBMR</td><td>Helen Legaspi, GDOE</td></tr><tr><td>Vincent Duenas, OPA</td><td>Justin Castro, GDOE</td></tr><tr><td>Zeny Asuncion, GDOE</td><td>Calen Meno, Senator Telena Nelson Office</td></tr><tr><td>Carol Hinkle-Sanchez, Parent Representative</td><td>Pete (Agency Unknown)</td></tr></table>	Vanessa Valencia, OFB	Joy Bulatao, GDOE	Bill Taitingfong, BBMR	Helen Legaspi, GDOE	Vincent Duenas, OPA	Justin Castro, GDOE	Zeny Asuncion, GDOE	Calen Meno, Senator Telena Nelson Office	Carol Hinkle-Sanchez, Parent Representative	Pete (Agency Unknown)	
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I. Call to Order												
II Review and Approval Minutes	<p>MEETING WAS CALLED TO ORDER ON VIRTUAL ZOOM PLATFORM AT 3:00PM.</p> <p>BBMR Item II of the agenda, approval of February 18, 2021 minutes. Minutes are not ready; OFB motion to table February 18, 2021 minutes for next meeting; motion was seconded by Parent Representative and without object, motion carried.</p>											
III. Old Business												
a. GDOE Cash Report FY2021	<p>GDOE distributed FY21 Cash Update. As of March 17, 2021 GDOE total FY21 cash received GF Operations \$81,097,080 cash received, GF Chamorro Studies \$237,114 cash received, GF SSHS Procurement \$230,760, GF Textbook \$197,889.70; GF Supplemental \$1,629,117.47; TEFF Operations \$5M; PLRF \$126,517, HFF-Ops \$445,877; Limited Gaming \$21,950. Grand Total Cash received \$88,986,305.17.</p>											
b. Reconciliation of Cash Disbursements	<p>BBMR noted DOA is not in attendance today – Parent Representative motion to table item for next meeting; motion was seconded by OFB and without objection, motion carried. distributed the Cash Disbursement Report and noted the report reconciles with GDOE.</p>											
c. BBMR Appropriation/Allotment Status	<p>BBMR stated let’s move to the BBMR Appropriation/Allotment Status Reports item III. BBMR distributed the BBMR Appropriation/Allotment Status Report FY2021 as of March 18, 2021: GF Operations appropriation \$175,710,358, YTD allotment released \$89,037,222, YTD expended \$81,097,080, available \$7,940,142 YTD unallotted \$86,673,136; Simon Sanchez appropriation \$500K,</p>											

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<p>d. Accounts Payable Aging</p>	<p>allotment \$500K released, \$230,760 expended, \$269,240 available, YTD unallotted \$0; Chamorro Studies appropriation \$513,824, YTD allotment \$261,045 released, YTD expended \$237,114, available \$23,931 YTD unallotted \$252,779; Advanced Textbooks appropriation \$1.5M, allotment \$1.5M released, \$197,889.70 expended, \$1,302,110.30 available, YTD unallotted \$0; GF Supplemental appropriation \$2,675,954.99, YTD allotment released \$2,675,954.99, YTD expended \$1,629,117.47, available \$1,046,837.52; Total GF appropriation \$180,900,136.99, YTD allotment \$93,974,221.99 released, YTD expended \$83,391,961.17, Available \$10,582,260.82, YTD unallotted \$86,925,915.</p> <p>TEFF Operations appropriation \$15,036,704, YTD allotment \$9,031,972 released, YTD expended \$5M, YTD \$4,031,972 available, YTD unallotted \$6,004,732; ADRMS appropriation \$40K, YTD allotment \$22,500 released, YTD expended \$0, YTD \$22,500 available, YTD unallotted \$17,500; School Grounds Maintenance appropriation \$385,022, YTD released \$192,510, YTD expended \$0, YTD \$192,510 available, YTD unallotted \$192,512. Total TEFF appropriations \$15,461,726, YTD allotment release \$9,246,982, YTD expense \$5M, YTD available \$4,246,982, YTD unallotted \$6,214,744.</p> <p>PLRF appropriation \$915,082, YTD allotment \$457,542 released, YTD expended \$126,517, YTD available \$331,025, YTD unallotted \$457,540. HFF-Operations appropriation \$891,754, YTD allotment \$445,877 released, YTD expended \$445,877, YTD available \$0, YTD unallotted \$445,877; LG-Sports Facilities appropriation \$535,801, YTD allotment \$267,900 released, YTD expended \$21,950, YTD available \$245,950, YTD unallotted \$267,901. Grand total appropriation (excluding \$1,568,000 JFKHS add'l rents maintenance and insurance) \$198,704,499.99, YTD allotment release \$104,392,522.99, YTD expended \$92,122,305.17, available \$15,406,217.82, unallotted \$94,311,977. BBMR noted the report is consistent with the GDOE report.</p> <p>BBMR moving onto Item 3d the Accounts Payables Aging reports: as of March 18, 2021 total AP Aging Balance of \$6,769,749.85: \$336,571.11 current; \$4,004,454.20 is 30-60 days; \$1,295,036.32 is 60 to 90 days; \$1,133,688.22 is 90 days and over. BBMR noted no Sodexo outstanding in 90 days and over. BBMR asked whether ESF funding could be applied for the cost of food. GDOE Deputy stated no. GDOE Deputy noted GPA outstanding is \$2M and there is \$678K in 90 days and over – if no letter to disconnect, GDOE pays the other outstanding vendors – it's a balancing. BBMR are there any savings from utilities with Covid-19 – GDOE stated yes, they use those savings for deep cleaning and the hazardous pays associated with Covid-19 activities.</p>	
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e. Limited Gaming Fund Breakdown

Discussion ensued recapping GDOE efforts to seek reimbursement of local funds of Covid-19 expenses to date resulted in negative responses so far; GDOE is still waiting.

BBMR moving onto Item 3e Limited Gaming Fund Breakdown – last meeting GDOE had reported as of 2/18/2021 as sourced by GDOE Facilities & Maintenance Division and was asked to provide details:

Allotment - \$535,801 and Cash Received \$5,182

\$153,261.00

GWHS

\$304,826.00

Southern High School

\$ 77,714.00

F & M working on priority list

\$535,801.00

Guam Department of Education Limited Gaming (Sports Facility) Analysis on Revenue & Expense as of FYE2020				Mon, Feb 22, 9:29 PM	
Fiscal Year	EXPENDITURES	REVENUE	CASH AVAILABLE	proposed use of Gaming Fund	
14	236,343.77	(236,344.00)	(0.23)	Jon U. Quidachay (Facilities & Maintenance)	
17	403,545.23	(544,468.00)	(140,922.77)	to me	
				Hafa Adai Dr. Zeny,	
18	207,934.75	(456,389.00)	(248,454.25)	As per our conversation, the following projects were identified prior to FY2020, proposed to use the LGF funding, a total of \$1.96M	
19	280,110.56	(524,913.00)	(244,802.44)	VSABMS: GYM A/C SYSTEM AND RENOVATION \$250,000.00	
20		(341,571.00)	(341,571.00)	IMS: GYM RENOVATIONS \$200,250.00	
TOTAL	1,127,934.31	(2,103,685.00)	(975,750.69)	AJJMS: GYM A/C SYSTEM AND RENOVATIONS \$250,000.00	
			Subject to Sup transfer Authority	LPUMS: RESURFACING OF VOLLEYBALL COURT AND SOCCER FIELD \$50,000.00	
				SHS: GYM A/C REPLACEMENT AND GYM REPAIRS, SPORTS FIELD SURFACE AND DRAINAGE REPAIRS, FIELD LIGHTS ON ALL FIELDS, RESTROOM RENOVATIONS, AND SINK HOLE \$1.2 MILLION	
				GWHS: GYM A/C WORKS, REPAIRS, BASEBALL FIELD RENOVATION, SPORTS FIELD LIGHTS \$210,000.00	
				Please let me know if you have any questions or concerns.	
				Thank you JonQ	
				960,250.00	

As requested, GDOE Deputy provided details of at least five projects totalling \$960K reserved. BBMR asked how would the projects be prioritized and whether the funding from prior years is continuing. GDOE affirmed they would more details as to the status of these projects and provide to EFSC.

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f. Federal Grants Received of \$110M	BBMR moving onto Item 3f. Federal Grants Received of \$110M – BBMR announced they are also trying to get a breakdown, similar to the way it receives for EFSC, BBMR has asked GDOE Federal Programs Office for a breakdown the \$110M by schools. OFB stated they would also still request the information on behalf of the EFSC. GDOE Deputy stated the budget for the \$110M probably has yet to be approved by USEd. BBMR stated they had also asked if they had an idea of what they would be expecting from the ESF – III (American Rescue Act) but they (GDOE Federal Programs) indicated they don’t know that yet – they haven’t been informed yet of what that dollar amount may be.	
g. Capital Outlay Breakdown	BBMR moving onto Item Item 3g. Capital Outlay Breakdown – GDOE recalled that information (Capital Outlay) came from the EFSC FSD report (FY2020 September 2020). OFB stated those amounts are part of the Financials and represent the debt service payments for Tiyan, Okkodo Expansion, and JFKHS.	
IV. FY 21 FSD Reports a. January 2021	BBMR Moving on to Item IV. a. FY2021 Financial Status Designation reports for month ending January 2021 indicating C-Watches for object classes Salaries, Benefits, and Water and under monthly variances a B-Warning for Benefits. OFB apologized, there is a formula error on Capital Outlay and will send out a revised report correcting it – it should be A-Stable. There being no questions, OFB motioned to approve the FY2021 FSD report for the month ending January 2021 subject to corrections; motion was seconded by Parent Representative and without objection, motion carried.	
V. New Business . Next Meeting Date and Time	Next item V. New Business / Next meeting. OFB suggested tentative Thursday, April 22, 2021 for next meeting and without objection, EFSC April Meeting be scheduled for April 22, 2021 via virtual zoom. With no further business OFB motioned to adjourned, seconded by BBMR and without objection, meeting was adjourned at approximately 3:47pm.	
VI. Adjournment		