

GUAM DEPARTMENT OF EDUCATION FINANCIAL SUPERVISORY COMMISSION (EFSC)

Virtual Zoom Meeting

May 28, 2020

MEETING MINUTES

AGENDA	DISCUSSION/TOPIC	ACTION/ STATUS														
<b>In Attendance</b>	<table><tr><td>Vince Duenas, OPA</td><td>Lou Perez, GDOE</td></tr><tr><td>Vanessa Valencia, OFB</td><td>Joy Bulatao, GDOE</td></tr><tr><td>William Taitingfong, BBMR</td><td>Helen Legaspi, GDOE</td></tr><tr><td>Jason Baza, BBMR</td><td>Justin Castro, GDOE</td></tr><tr><td>Grace Edrosa, DOA</td><td>Amanda Deditoria</td></tr><tr><td>Zeny Asuncion, GDOE</td><td>Linda McDaniel, GHRA</td></tr><tr><td>Carol Hinkle-Sanchez, Parent Representative</td><td>Pacific News Center</td></tr></table>	Vince Duenas, OPA	Lou Perez, GDOE	Vanessa Valencia, OFB	Joy Bulatao, GDOE	William Taitingfong, BBMR	Helen Legaspi, GDOE	Jason Baza, BBMR	Justin Castro, GDOE	Grace Edrosa, DOA	Amanda Deditoria	Zeny Asuncion, GDOE	Linda McDaniel, GHRA	Carol Hinkle-Sanchez, Parent Representative	Pacific News Center	
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<b>I. Call to Order</b>	Meeting was called to order at 3:01pm on the Virtual Zoom platform.															
<b>II Review and Approval Minutes</b> a. Feb 20, 2020	BBMR Item II of the agenda, approval of February 20, 2020 minutes. BBMR offered minor (Raymond Ricta in attendance for DOA is Raymond Rieta from BBMR) correction on page 1 of the minutes. OFB read aloud on behalf of DOA via virtual zoom chat a correction to the minutes: Armilynn Lizama should be Armilynn Lujan in attendance from DOA. OFB motioned to approve the February 20, 2020 minutes, subject to corrections. Motion was seconded by BBMR and without objection, motion passed.															
<b>III. Old Business</b> a GDOE Cash Report FY2020	GDOE distributed FY20 Cash Update reports for March, April, and May. As of May 27, 2020 GDOE, total FY20 cash received GF Operations \$123,702,812 cash received, GF Chamorro Studies \$344,250 cash received; GF SSHS Procurement \$326,919; Textbook \$724,950.58 Cash received. TEFF Operations \$11,790,778.68 cash received; TEFF-ADRMS \$25,000, and TEFF School Grounds Maintenance \$196,772 cash received. Total cash received for PLRF \$582,956 cash received; HFF-Operations \$515,249, HFF-Sports \$400,966 cash received and HFF-HPA \$148,785 cash received; LG-Sports Facilities \$341,571 cash received. Simon Sanchez FY18 GF Continuing OEA & A & E \$0 cash received; and GF-GDOE CIP \$442,499 cash received. Overall grand total (excluding JFKHS FY20 \$1,568,000 Maint. & Insurance) \$139,543,508.26 GDOE cash received. DOA distributed the Disbursement Report and GDOE noted a variance of \$3,650,491 which is a check															

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<b>b. Reconciliation of Cash Disbursements</b>	<p>write of weekly cash distribution to GDOE and affirmed it matches and reconciles with GDOE Cash update. Members agreed to table the report as DOA could not effectively communicate their affirmation due to virtual zoom attributes.</p>	
<b>c. BBMR Appropriation/Allotment Status</b>	<p>BBMR stated let's move to the BBMR Appropriation/Allotment Status Reports item III. BBMR distributed the BBMR Appropriation/Allotment Status Report FY2020 as of May 27, 2020: GF Operations appropriation \$189,192,568, YTD allotment release \$127,341,130, YTD expended \$127,341,130, available \$0, unalloted \$61,851,438; Simon Sanchez appropriation \$500K, allotment fully released, YTD expended \$336,534, and available \$163,458; Chamorro Studies appropriation \$540,545, YTD allotment release \$346,808, YTD expended \$346,808, available \$0, unalloted \$193,737; Advanced Textbooks appropriation \$1.5M, allotment fully released, YTD expended \$724,950.58, available \$775,049.42; GDOE CIP appropriation \$885K, YTD allotment release \$442,500, YTD expended \$442,499, available \$1, unalloted \$442,500. Total GF appropriation \$192,618,113, YTD allotment release \$130,130,438, YTD expended \$129,191,921.58, Available \$938,516.42, unalloted \$62,487,675.</p> <p>TEFF Operations appropriation \$14,381,558, YTD allotment release \$11,837,588, YTD expended \$11,790,778.68, available \$46,809.32, unalloted \$2,543,970; ADRMS appropriation \$50K, YTD allotment release \$37,500, YTD expended \$25K, available \$12,500, unalloted \$12,500; School Grounds Maintenance appropriation \$393,545, YTD allotment release \$266,394, YTD expended \$196,772, available \$69,622, unalloted \$127,151. Total TEFF appropriations \$14,825,103, YTD allotment release \$12,141,482, YTD expense \$12,012,550.68, available \$128,931.32, unalloted \$2,683,621.</p> <p>PLRF appropriation \$891,575, YTD allotment release \$594,384, YTD expense \$594,384, available \$0, unalloted \$297,191. HFF-Operations appropriation \$891,754, YTD allotment release \$614,286 YTD expended \$515,249, available \$99,037, unalloted \$277,468; HFF-Interscholastic Sports appropriation \$607,263, YTD allotment release \$451,570, YTD expended \$400,966, available \$50,604, unalloted \$155,693; HFF-HPA appropriation \$277,589, YTD allotment release \$163,768, YTD expended \$148,785, available \$14,983, unalloted \$113,821. Total HFF appropriation \$1,776,606, YTD allotment release \$1,229,624, YTD expended \$1,065,000 available \$164,624, unalloted \$546,982. LG-Sports Facilities appropriation \$558,692, YTD allotment release \$419,019, YTD expended \$341,571, available \$77,448, unalloted \$139,673. Grand total appropriation (excluding \$1,568,000 JFKHS add'l rents maintenance and insurance) \$210,670,089, YTD allotment release \$144,514,947, YTD expended \$143,205,427.26, available \$1,309,519.74, unalloted \$66,155,142.</p> <p>At this point, DOA corrected its virtual zoom attributes affirmed the \$3,650,491 variance between the</p>	

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GDOE and DOA reports is the weekly release of cash to GDOE; the reports are otherwise reconciled. GDOE affirmed the cash release had not yet reached GDOE bank account and would make the adjustment once this had occurred.

Parent Representative asked whether GDOE is receiving federal funding from the Covid-19 CARES Act and if any cost savings were incurred when GDOE schools were closed. She asked whether the costs of GDOE School Resource Officers (SROs) who were activated as Covid-19 responders came from GDOE's operating budget or expensed under Covid-19 federal funding. At this point, GDOE FAS Deputy Superintendent joined the meeting and stated GDOE has yet to receive any Covid-19 federal funds and at the moment, is utilizing its local funds. GDOE is anticipating receiving about \$30M under the federal CARES Act. GDOE has yet to allocate the breakdown of those anticipated funds, however, 70 to 80% will probably go towards distance learning. As for the cost savings measures, GDOE is accumulating the data. Parent Representative ask whether the distance learning activity is for the August 11, 2020 start date for the upcoming school year. GDOE stated distance learning has been ongoing (since the closure of schools in March) right now and GDOE will also be planning for distance learning in the summer.

Parent Representative asked what part of the student population is doing distance learning - is that for SPED (students). She asked which schools are doing distance learning and the amount of the population of students who are getting it. GDOE stated GDOE Curriculum and Instruction Deputy Superintendent would be able to provide that data. Parent Representative responded she would speak to that deputy superintendent directly. She stated she wants the EFSC to receive that same information; the costs of distance learning because she doesn't believe it is being applied 100% in all schools across the district.

Parent Representative asked for the breakdown of the \$30M GDOE anticipates in federal CARES Act and what it will be used for. Also, the costs of the SROs being used as Covid-19 responders; what from the GF GDOE is receiving and what from the CARES Act funds is going to be used to pay those costs; the differential pays.

BBMR asked if GDOE could have that information readied for next meeting. GDOE ask the EFSC to compile a list of the request. BBMR asked clarification of questions being asked then the information can be provided. Parent Representative stated any money that GDOE has received should be noted in the

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<p><b>d. Accounts Payable Aging</b></p> <p><b>IV. Financial Status Designation for FY20 Month Ended</b></p> <p><b>a. December 2019</b></p> <p><b>V. New Business</b></p> <p><b>. Next Meeting Date and Time</b></p> <p><b>VI. Adjournment</b></p>	<p>report; stating she shouldn't have to be giving a specific request – she basically asked for the Covid-19 money. So if GDOE is receiving money to please put it down in the report and let the EFSC know what GDOE is doing with it. The other thing she asked for is the cost savings that was done for GDOE when there was a closure of schools; how much GDOE saved in all of its monthly expenditures because no teachers went to school, power wasn't utilized as much when school was in session. That's the only thing that is out of the ordinary. But any money GDOE receives or anticipates receiving should be on this report. What it is being used for and what schools are going to get it – where did it go.</p> <p>GDOE reiterated EFSC to put (compile) all the requests, all the questions together so GDOE can address them properly.</p> <p>BBMR moving onto Item 3d the Accounts Payables Aging reports: as of May 28, 2020, total AP Aging Balance of \$7,420,527.26: \$65,364.26 current; \$980,376.45 is 30-60 days; \$2,144,304.01 is 60 to 90 days; \$4,227,370.13 is 90 days and over; \$3,112.41 are held items. Parent Representative asked to move to next item on the agenda and she is still reviewing the aging report.</p> <p>BBMR moving onto Item IV. a. FY2020 Financial Status Designation reports for the month of December 2019. OFB stated the report would have to be tabled for next meeting as it is not ready and motioned the same. Parent Representative seconded the motion and without objection, motion passed.</p> <p>Next item V. Next meeting. OFB suggested next EFSC meeting for June 18, 2020. Parent Representative asked to table May aging report until next meeting until EFSC gets the GDOE report on cost savings. BBMR stated that would be fine but in the June meeting it would both the May and June aging reports. Parent Representative motioned to table, seconded by OFB and without objection, motion passed.</p> <p>Members agreed EFSC June Meeting be scheduled for June 18, 2020.</p> <p>With no further business, BBMR motioned to adjourn, seconded by OPA and without objection meeting was adjourned at 3:46 pm.</p>	
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