

GUAM DEPARTMENT OF EDUCATION FINANCIAL SUPERVISORY COMMISSION (EFSC)

Virtual Zoom Meeting

August 27, 2020

MEETING MINUTES

AGENDA	DISCUSSION/TOPIC		ACTION/ STATUS
In Attendance	William Taitingfong, BBMR	Zeny Asuncion, GDOE	
	Vincent Duenas, OPA	Lou Perez, GDOE	
	Grace Edrosa, DOA	Joy Bulatao, GDOE	
	Carol Hinkle-Sanchez, Parent Representative	Justin Castro, GDOE	
I. Call to Order	Meeting was called to order at 3:04pm on the Virtual Zoom platform.		
II Review and Approval Minutes	BBMR Item II of the agenda, approval of June 18, 2020 and July 23, 2020 minutes. OPA motioned to approve the June 18, 2020 minutes; motion was seconded by Parent Representative and without objection, motion passed. Motion to approve the July 23, 2020 minutes; motion was seconded by Parent Representative and without objection, motion passed.		
a. June 18, 2020			
b. July 23, 2020			
III. Old Business	GDOE distributed FY20 Cash Update for August. As of August 27, 2020 GDOE, total FY20 cash received GF Operations \$174,639,264 cash received, GF Chamorro Studies \$500,693 cash received; GF SSHS Procurement \$461,529; Textbook \$1,209,218.40 Cash received.		
a GDOE Cash Report FY2020	TEFF Operations \$14,039,316 cash received; TEFF-ADRMS \$25,000, and TEFF School Grounds Maintenance \$370,449 cash received. Total cash received for PLRF \$817,278 cash received; HFF-Operations \$822,387, HFF-Sports \$556,659 cash received and HFF-HPA \$267,601 cash received; LG-Sports Facilities \$378,030 cash received. Simon Sanchez FY18 GF Continuing OEA & A & E \$1.5M cash received; and GF-GDOE CIP \$816,921 cash received. Overall grand total (excluding JFKHS FY20 \$1,568,000 Maint. & Insurance) \$194,904,345 GDOE cash received. Also included in the report is \$1M cash received under the CARES ACT.		
b. Reconciliation of Cash Disbursements	DOA distributed the Cash Disbursement Report and GDOE noted there are no variance between the two reports.		
c. BBMR Appropriation/Allotment Status	BBMR stated let's move to the BBMR Appropriation/Allotment Status Reports item III. BBMR distributed the BBMR Appropriation/Allotment Status Report FY2020 as of August 27, 2020: GF Operations appropriation \$189,192,568, YTD allotment and expended \$174,639,264, available \$0; unallotted \$14,553,304; Simon Sanchez appropriation \$500K, allotment fully released, YTD expended		

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	<p>\$461,529, and available \$38,3471; Chamorro Studies appropriation \$540,545, YTD allotment \$511,305 released, YTD expended \$481,943, available \$29,362; Advanced Textbooks appropriation \$1.5M, allotment fully released, YTD expended \$1,209,218.40, available \$290,781.60; GDOE CIP appropriation \$885K, allotment fully released, YTD expended \$816,921, available \$68,079. Total GF appropriation \$192,618,113, YTD allotment released \$178,035,569, YTD expended \$177,608,875.40, Available \$426,693.60, unallotted \$14,582,544.</p> <p>TEFF Operations appropriation \$14,381,558, YTD released and expended \$14,039,316, available \$0, unallotted \$342,242; ADRMS appropriation \$50K, YTD released and expended \$43,750, available \$0, unallotted \$6,250; School Grounds Maintenance appropriation \$393,545, YTD released and expended \$370,449, available \$0, unallotted \$23,096. Total TEFF appropriations \$14,825,103, YTD allotment release and expended \$14,453,515, available \$0, unallotted \$371,588.</p> <p>PLRF appropriation \$891,575, YTD released and expended \$817,278; available \$0, unallotted \$74,297. HFF-Operations appropriation \$891,754, YTD released and expended \$822,387, available \$0, unallotted \$69,367; HFF-Interscholastic Sports appropriation \$607,263, YTD released and expended \$556,659, available \$0, unallotted \$50,604; HFF-HPA appropriation \$277,589, YTD released and expended \$267,601, available \$0, unallotted \$9,988. Total HFF appropriation \$1,776,606, YTD released and expended \$1,646,647, available \$0, unallotted \$129,959. LG-Sports Facilities appropriation \$558,692 fully released, YTD expended \$378,030, available \$180,622. Grand total appropriation (excluding \$1,568,000 JFKHS add'l rents maintenance and insurance) \$210,670,089, YTD allotment release \$195,511,701, YTD expended \$194,904,345.40, available \$607,355.60, unallotted \$15,158,388.</p>	
d. Accounts Payable Aging	<p>BBMR moving onto Item 3d the Accounts Payables Aging reports: as of August 27, 2020, total AP Aging Balance of \$5,691,881.72: \$2,937,256.18 current; \$1,241,495.65 is 30-60 days; \$1,347,368.80 is 60 to 90 days; \$165,761.09 is 90 days and over. BBMR stated it appears 90 days and over arrears is going down and GDOE agreed; big ticket items are with Government of Guam retirement fund which are disputed interest and penalty payments, some dating as far back as 2013. GDOE just received a Sodexo billing of about \$1.2M.</p>	
e. Requested Documents from GDOE	<p>BBMR Moving onto Item III.e. Requested Documents from GDOE: Update Cost Savings from School Closures Due to Covid-19 Breakdown: Awarded CARES Act Emergency Relief Funds Allocation and Purchases.</p>	

- Up to date Cost Savings from School Closures due to Covid-19 Breakdown

GUAM DEPARTMENT OF EDUCATION COVID - 19 COST SAVINGS REPORT As of 08.27.2020	
A. Guam Power Authority	\$ 955,539.47
B. Guam Waterworks Authority	\$ 74,592.30
C. Reduction of Contractual Services	
1) Lucky Kid Custodial Services	\$ 223,821.34
2) LAGU Sanitation	\$ 143,482.00
	\$ 367,303.34
Total Cost Savings	\$ 1,397,435.11

GDOE is still calculating last month's GPA – it's about another \$200K; and with reductions in Custodial – Lucky Kids it was about \$60K but now they've reverted back to their \$192K billing. BBMR asked any cost savings probably go back into paying GPA and GWA since both are in GDOE's accounts payable report. GDOE affirmed, also some Covid costs incurred but not budgeted for. Parent Representative asked whether some of GDOE's Covid costs would be covered by federal funding. GDOE stated they have submitted some costs to FEMA about 3 weeks ago but hasn't made any progress for them to make a determination to cover those costs. Superintendent has reached out to the Governor's office and GDOE is awaiting a response as these expenses were not included in the CARES Act.

- Awarded CARES Act Emergency Relief Funds Allocation and Purchases

Awarded CARES Act Emergency Relief Funds Allocation and Purchases. GDOE distributed the Grant Status Report – TPFA Ledger on the E2083 FY20 Project ESF-SEA CARES Act funding received. BBMR stated this same report was provided to the Guam Legislature Vice-Speaker and Chairwoman of the Committee on Education during a virtual public hearing [See attached detailed reports].

OVERAL ALL BUDGET - \$41,521,997
YTD Purchase Orders - \$2,080,219.78
YTD Requisitions - \$16,582,194.58

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<p>IV. Financial Status Designation for FY20 Month Ended a. March 2020</p> <p>V. New Business . Next Meeting Date and Time</p> <p>VI. Adjournment</p>	<p>Parent Representative raised concerns over whether the funding is permanent (is the funding only for the current school year), whether additional funds would be provided. Covid PCOR will more than likely continue with schools remaining closed and whether sufficient technology can be procured and distributed to students and students' access to WI-FI is going to be address. What exactly is this money been spent on and is it intended to last the entire school year --- did you use this money for the duration of the school year. What are you doing with students who are less fortunate who don't have the device necessary to go online? For Parents it is a big transition – not being in school and having to learn at home through distance learning. GDOE asked members to provide a list of questions to be forwarded to GDOE Federal Programs and Curriculum and Instruction Offices. GDOE stated the cost of technological equipment, laptops and computers will obviously last beyond of the school year. There is going to be a distribution of laptops for the children; under equipment – printers, scanners, IPADs and other items to implement the virtual distance education. As to what the plans are – if EFSC can list the questions, GDOE can route them through the Curriculum and Instruction folks. Parent Representative asked what about WI-FI access. GDOE is trying to identify the hot spots and other challenges include parents not necessarily being technology savvy; GDOE is trying to address these issues.</p> <p>BBMR asked if GDOE has already distributed laptops to students; GDOE responded they have started to do so. Parent Representative stated – she will provide her questions; is GDOE going to be ascertain whether there is any additional funding available.</p> <p>BBMR Moving on to Item IV. a. FY2020 Financial Status Designation report for the month of March 2020. BBMR noted the draft March 2020 FSD was not distributed; and surmised it is not ready for EFSC action and asked for a motion to table review and approval for next meeting. Parent Representation so motioned; motion was seconded by OPA and without objection, motion passed. BBMR noted EFSC is still behind in its reporting.</p> <p>Next item V. New Business / Next meeting. BBMR asked for suggested next EFSC meeting will still have to be a virtual meeting for September 2020; OPA suggested September 17, 2020 and without objection, EFSC September Meeting be scheduled for September 17, 2020 via virtual zoom. With no further business, OPA motioned to adjourn seconded by DOA and without objection meeting was adjourned at 4:01 pm.</p>	
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