

GUAM DEPARTMENT OF EDUCATION

**(A LINE AGENCY OF THE
GOVERNMENT OF GUAM)**

SINGLE AUDIT REPORTS

YEAR ENDED SEPTEMBER 30, 2014

GUAM DEPARTMENT OF EDUCATION

SINGLE AUDIT REPORTS
Year Ended September 30, 2014

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INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

Mr. Jon Fernandez
Superintendent of Education
Guam Department of Education:

We have audited in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Guam Department of Education (GDOE) as of and for the year ended September 30, 2014, and the related notes to the financial statements, which collectively comprise GDOE's basic financial statements, and have issued our report thereon dated April 29, 2015.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered GDOE's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of GDOE's internal control. Accordingly, we do not express an opinion on the effectiveness of GDOE's internal control.

Our consideration of internal control was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. However, as described in the accompanying Schedule of Findings and Questioned Costs, we identified certain deficiencies in internal control that we consider to be material weaknesses and significant deficiencies.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. We consider the deficiency described in the accompanying Schedule of Findings and Questioned Costs as item 2014-001 to be a material weakness.

A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance. We consider the deficiency described in the accompanying Schedule of Findings and Questioned Costs as item 2014-002 to be a significant deficiency.

Compliance and Other Matters

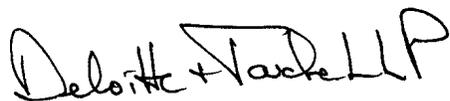
As part of obtaining reasonable assurance about whether GDOE's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

GDOE's Response to Findings

GDOE's responses to the findings identified in our audit are described in the accompanying Schedule of Findings and Questioned Costs. GDOE's responses were not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on them.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the result of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

A handwritten signature in black ink that reads "Deloitte + Touche LLP". The signature is written in a cursive, stylized font.

April 29, 2015

**INDEPENDENT AUDITORS' REPORT ON COMPLIANCE FOR EACH MAJOR
FEDERAL PROGRAM; REPORT ON INTERNAL CONTROL OVER COMPLIANCE; AND
REPORT ON SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS REQUIRED BY
OMB CIRCULAR A-133**

Mr. Jon Fernandez
Superintendent of Education
Guam Department of Education:

Report on Compliance for Each Major Federal Program

We have audited Guam Department of Education's (GDOE's) compliance with the types of compliance requirements described in the *OMB Circular A-133 Compliance Supplement* that could have a direct and material effect on each of GDOE's major federal programs for the year ended September 30, 2014. GDOE's major federal programs are identified in the summary of auditors' results section of the accompanying Schedule of Findings and Questioned Costs.

Management's Responsibility

Management is responsible for compliance with the requirements of laws, regulations, contracts, and grants applicable to its federal programs.

Auditors' Responsibility

Our responsibility is to express an opinion on compliance for each of GDOE's major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about GDOE's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination of GDOE's compliance.

Opinion on Each Major Federal Program

In our opinion, GDOE complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended September 30, 2014.

Report on Internal Control Over Compliance

Management of GDOE is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered GDOE's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with OMB Circular A-133, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of GDOE's internal control over compliance.

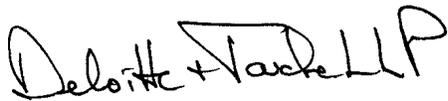
A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of OMB Circular A-133. Accordingly, this report is not suitable for any other purpose.

Report on Schedule of Expenditures of Federal Awards Required by OMB Circular A-133

We have audited the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Guam Department of Education as of and for the year ended September 30, 2014, and the related notes to the financial statements, which collectively comprise GDOE's basic financial statements. We issued our report thereon dated April 29, 2015, which contained unmodified opinions on those financial statements. Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise GDOE's basic financial statements. The accompanying Schedule of Expenditures of Federal Awards is presented for purposes of additional analysis as required by OMB Circular A-133 and is not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the Schedule of Expenditures of Federal Awards is fairly stated in all material respects in relation to the basic financial statements as a whole.

A handwritten signature in black ink that reads "Deloitte + Touche LLP". The signature is written in a cursive, stylized font.

April 29, 2015

GUAM DEPARTMENT OF EDUCATION

Schedule of Expenditures of Federal Awards
Year Ended September 30, 2014

Grantor/CFDA Grantor's Program Title	Federal CFDA Number	Expenditures
U.S. DEPARTMENT OF AGRICULTURE:		
Direct:		
National School Lunch Program	10.555	* \$ 10,503,537
State Administrative Expenses for Child Nutrition	10.560	410,328
Emergency Food Assistance Program (Administrative Costs)	10.568	8,415
Team Nutrition Grants	10.574	146,216
Fresh Fruit and Vegetable Program	10.582	<u>35,773</u>
Total U.S. Department of Agriculture		\$ <u>11,104,269</u>
U.S. DEPARTMENT OF DEFENSE:		
Direct:		
Army JROTC	12.000	\$ 645,330
Air Force JROTC	12.000	200,269
Marine JROTC	12.000	<u>170,098</u>
Total U.S. Department of Defense		\$ <u>1,015,697</u>
U.S. DEPARTMENT OF THE INTERIOR:		
Pass-Through Government of Guam - Department of Administration:		
Economic, Social, and Political Development of the Territories	15.875	* \$ <u>7,706,840</u>
Total U.S. Department of the Interior		\$ <u>7,706,840</u>
U.S. DEPARTMENT OF EDUCATION:		
Direct:		
Special Education-Grants to States	84.027	* \$ 12,499,785
Impact Aid	84.041	59,197
Special Education: Grants for Infants and Families	84.181	1,553,376
Territories and Freely Associated States Education Grant Program	84.256	625,448
Striving Readers	84.371	129,798
Consolidated Grant to the Outlying Areas	84.403	* <u>25,110,042</u>
Total U.S. Department of Education		\$ <u>39,977,646</u>
U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES:		
Direct:		
Cooperative Agreements to Promote Adolescent Health through School-Based HIV/STD Prevention and School-Based Surveillance	93.079	\$ 2,210
Personal Responsibility Education Program (PREP) Competitive Grants under the Affordable Care Act (ACA)	93.092	223,889
Head Start	93.600	* 2,487,980
Cooperative Agreements to Support Comprehensive School Health Programs to Prevent the Spread of HIV and Other Important Health Problems	93.938	<u>5,984</u>
Total U.S. Department of Health and Human Services		\$ <u>2,720,063</u>
Total Federal Awards Expended		\$ <u>62,524,515</u>

* Based on requirements imposed in the audit, this program is audited as a major program.

See notes to Schedule of Expenditures of Federal Awards.

GUAM DEPARTMENT OF EDUCATION

Notes to Schedule of Expenditures of Federal Awards Year Ended September 30, 2014

1. Scope of Audit:

The Guam Department of Education (GDOE) is a line agency of the Government of Guam, a governmental entity established by the 1950 Organic Act of Guam, as amended, and has the powers of a body corporate, as defined in the act and local statutes. Only the operations of the Guam Department of Education are included within the scope of the audit. The U.S. Department of Education has been designated as GDOE's cognizant agency for the Single Audit.

2. Summary of Significant Accounting Policies:

a. Basis of Accounting:

GDOE is named as the grant recipient on grant awards and is responsible for maintaining the accounting records for federal expenditures. The federal programs were not charged allocated costs or indirect costs. Therefore, all costs charged were direct.

All expenditures and capital outlays that represent the federal share are reported as expenditures. Expenditures are recognized on the modified accrual basis of accounting, consistent with the manner in which GDOE maintains its accounting records.

b. Subgrants:

Certain program funds are passed through the Guam Department of Education to subrecipient organizations. Federal awards provided to subrecipients are treated as expenditures when paid to the subrecipient. The Schedule of Expenditures of Federal Awards does not contain separate schedules disclosing how the subrecipients outside of the Guam Department of Education's control utilized the funds. If the subrecipient expends more than \$500,000 in federal awards, the subrecipient separately satisfies the audit requirements of OMB Circular A-133.

3. High-Risk Grantee Status:

GDOE is designated a high-risk grantee by the U.S. Department of Education.

4. CFDA Number 10.555:

Expenditures for CFDA number 10.555 include expenditures for both the National School Lunch Program and the School Breakfast Program, which is listed in the CFDA index as CFDA number 10.553. Only CFDA number 10.555 is presented in the Schedule of Expenditures of Federal Awards as the U.S. Department of Agriculture awarded Child Nutrition Program funds under the one CFDA number in its Grant Award Document.

GUAM DEPARTMENT OF EDUCATION

Reconciliation of Schedule of Expenditures of Federal Awards to
Basic Financial Statements
Year Ended September 30, 2014

	<u>Expenditures</u>
Federal contributions, as reported in the 2014 financial statements:	
Federal Grants Assistance Fund expenditures	\$ 61,508,818
<u>CFDA Program</u>	
12.000 Army JROTC	645,330
12.000 Air Force JROTC	200,269
12.000 Marine JROTC	<u>170,098</u>
Total Federal Expenditures Subject to Audit	\$ <u>62,524,515</u>

GUAM DEPARTMENT OF EDUCATION

Schedule of Findings and Questioned Costs
Year Ended September 30, 2014

Section I – Summary of Auditors’ Results

Financial Statements

- | | |
|--|------------|
| 1. Type of auditors’ report issued: | Unmodified |
| Internal control over financial reporting: | |
| 2. Material weakness(es) identified? | Yes |
| 3. Significant deficiency(ies) identified? | Yes |
| 4. Noncompliance material to financial statements noted? | No |

Federal Awards

Internal control over major federal programs:

- | | |
|--|---------------|
| 5. Material weakness(es) identified? | No |
| 6. Significant deficiency(ies) identified? | None reported |
| 7. Type of auditors’ report issued on compliance for major federal programs: | Unmodified |
| 8. Any audit findings disclosed that are required to be reported in accordance with section .510(a) of OMB Circular A-133? | No |
| 9. Identification of major federal programs: | |

<u>CFDA</u>	<u>Name of Federal Program or Cluster</u>
<u>Numbers</u>	
	Child Nutrition Cluster:
10.555	National School Lunch Program
15.875	Economic, Social and Political Development of the Territories
84.027	Special Education – Grants to States
84.403	Consolidated Grants to the Outlying Areas
93.600	Head Start

- | | |
|--|-------------|
| 10. Dollar threshold used to distinguish between Type A and Type B Programs: | \$1,875,735 |
| 11. Auditee qualified as low-risk auditee? | No |

GUAM DEPARTMENT OF EDUCATION

Schedule of Findings and Questioned Costs, Continued
Year Ended September 30, 2014

Section II – Financial Statement Findings

Reference

Number

Finding

2014-001

General Ledger Reconciliations

2014-002

Non-Appropriated Funds (Agency Funds)

Section III - Federal Award Findings and Questioned Costs

No matters were reported.

GUAM DEPARTMENT OF EDUCATION

Schedule of Findings and Questioned Costs, Continued
Year Ended September 30, 2014

Finding No.: 2014-001
Area: General Ledger Reconciliations
Questioned Costs: \$0

Criteria:

General ledger balances should be timely reconciled to the subsidiary ledger or supporting details and reviewed for ongoing pertinence.

Condition:

Reconciliation between the general ledger and the subsidiary ledgers should be timely performed for receivables from federal agencies, payables to federal agencies, long-term debt, other liabilities and accruals, and income from federal grants and appropriations and encumbrances.

Cause:

Timely reconciliations were not performed.

Effect:

Misstatements in the aforementioned accounts were noted. Audit adjustments were proposed for misstatements identified.

Prior Year Status:

The above condition is reiterative of conditions identified in the prior audits of GDOE. However, we noted that reconciliations for FY 2014 were performed sooner than those for FY 2013

Recommendation:

GDOE has improved from the prior year in providing certain reconciliations; however, we continue to recommend that management strengthen controls and reconcile general ledger accounts with corresponding subsidiary ledgers.

Auditee Response and Corrective Action Plan:

GDOE concurs with the finding and recommendation.

Actions Planned – Within the past year, GDOE has taken measures to improve the overall accounting processes by hiring two additional accountants. With these hires we have seen significant improvements in the reconciliation process. These improvements include having a senior level accountant designated to oversee the handling of federal grant awards as well as the development of standard operating procedures.

GUAM DEPARTMENT OF EDUCATION

Schedule of Findings and Questioned Costs, Continued
Year Ended September 30, 2014

Finding No.: 2014-001, Continued
Area: General Ledger Reconciliations
Questioned Costs: \$0

Auditee Response and Corrective Action Plan, Continued:

GDOE will continue to strengthen controls through the more timely reconciliation of general ledger accounts with corresponding subsidiary ledgers. Additionally, reconciliation between the books of the Third Party Fiduciary Agent for USDOE accounts, amounts drawdown, eg, G-5, and reports submitted to grantors will be performed monthly. Timelines and check lists have been prepared to provide evidence that these procedures are part of the month end closing process. These reconciliation processes should also result in necessary adjustments to accounts in a timelier manner.

Additionally, the accounting section continues to improve communication with designated program managers, division heads, TPFA and will work to develop reports to facilitate this process.

Plan to Monitor – The Comptroller will continue to monitor process to ensure reconciliation is performed more timely.

Officials Responsible – The Comptroller Lourdes Perez and/or designated Accountant

Planned Completion Date – on or before September 30, 2015

GUAM DEPARTMENT OF EDUCATION

Schedule of Findings and Questioned Costs, Continued
Year Ended September 30, 2014

Finding No.: 2014-002
Area: Non-Appropriated Funds (Agency Funds)

Criteria:

Pursuant to Public Law 26-26 and Guam Education Board Policy 715, all funds maintained in an agency capacity at each public school should be properly accounted for and should be subject to periodic audits. GDOE classifies such agency funds as “Non-Appropriated Funds” (NAF).

Condition:

The reporting of NAF on GDOE’s new financial management system was fully implemented during fiscal year September 30, 2014. This allowed Internal Audit Office (IAO) access and monitoring capabilities on a daily basis resulting in the discovery of issues more timely. The following exceptions were identified by the IAO for the school year ended 2013-2014.

- 1) Opening balances did not reconcile to prior year ending balances for 19 of the 40 public schools. For nine schools, receipts of \$11,248 were not reported in the correct period. For ten schools, disbursements of \$17,751 were not reported in the correct period.
- 2) Bank reconciliations were not timely performed and were not supported by attendant schedules (e.g., outstanding check registers, bank statements, and receipts). Variances between bank reconciliations and ending cash balances for the following schools were noted:

<u>School</u>	<u>Book Balance per school</u>	<u>Cash per bank</u>	<u>Variance</u>
Finegayan Elementary	\$ 10,360	\$ 6,410	\$ 3,950
Merizo Elementary	5,780	1,373	4,407
P.C. Lujan Elementary	3,375	3,649	(274)
Wettengel Elementary	6,648	6,748	(100)
George Washington High	58,191	58,391	(200)
John F. Kennedy High	67,068	68,252	(1,184)
Oceanview Middle	22,385	13,600	8,785
Okkodo High	66,742	42,117	24,625
Simon Sanchez High	89,178	88,361	817

GUAM DEPARTMENT OF EDUCATION

Schedule of Findings and Questioned Costs, Continued
Year Ended September 30, 2014

Finding No.: 2014-002, Continued
Area: Non-Appropriated Funds (Agency Funds)

Condition, Continued:

- 3) Bank statements identified less in deposits than recorded NAF receipts; indicating that cash collections may not have been remitted to the bank.

<u>School</u>	<u>Total bank deposits</u>	<u>Total receipts reported</u>	<u>Collections not remitted to bank</u>
John F Kennedy High	\$177,039	\$184,674	\$7,635
LP Untalan Middle	42,850	43,172	322
Agana Heights Elementary	9,132	10,983	1,851
Astumbo Middle	16,123	23,443	7,320
JM Guerrero Elementary	40,244	44,567	4,323

- 4) Of 103 receipts aggregating \$53,094 tested, certain items did not meet NAF documentation requirements:
- a. 22 receipts aggregating \$9,628 were not supported by a cash count sheet, Munis receipt and/or bank receipt.
 - b. 5 receipts aggregating \$16,795 did not have all required signatures or complete information on the cash count sheets.
 - c. 5 receipts aggregating \$1,203 were not deposited to the bank in a timely manner exceeding three business days.
- 5) Of 97 disbursements aggregating \$76,941 tested, certain transactions did not appear to meet NAF documentation requirements:
- a. 13 disbursements aggregating \$4,420 were not supported by vouchers forms, price quotes, and/or payment receipt or receipt/invoice.
 - b. 21 disbursements aggregating \$29,804 did not have all required signatures or complete information receipt on the voucher forms.
 - c. 23 disbursements aggregating \$22,769 indicated an absence of competitive procurement considerations.

GUAM DEPARTMENT OF EDUCATION

Schedule of Findings and Questioned Costs, Continued
Year Ended September 30, 2014

Finding No.: 2014-002, Continued
Area: Non-Appropriated Funds (Agency Funds)

Cause:

NAF is frequently vested in personnel who are not properly accounting for the funds. Standard Operating Procedures (SOPs) for NAF are not being followed for exceptions noted in untimely reconciliations and lack of documentation. There is also a lack of adequate oversight and monitoring of schools' NAF accounts.

Effect:

NAF were subject to inadequate accounting controls during fiscal year 2014, and the above conditions could facilitate fraudulent use of funds. Additionally, inappropriate use of these funds exposes GDOE, and possibly the Guam Education Board members, to potential lawsuits and increases in GDOE's financial exposure.

Due to the availability of accounting records online, IAO was able to identify issues earlier and communicate with respective schools for corrective action plans and training.

Prior Year Status:

The above conditions are reiterative of conditions identified in the prior audits of GDOE.

Recommendation:

To continue the improvements noted during the year, we recommend that GDOE continually provide education relative to competitive procurement, adequacy of disbursement documentation, preparation of receipts, timely bank deposits and performance of periodic bank reconciliations.

Auditee Response and Corrective Action Plan:

GDOE concurs with the finding and recommendation.

Actions Planned – IAO will work with GDOE Financial Management Information Systems coordinator to establish and implement system controls within the Munis system. IAO will update GDOE's NAF SOP and require schools' SOPs to reflect the update. IAO will continually provide training to school staff responsible for NAF.

Plan to Monitor – Schools identified with deficiencies will be monitored and provided additional training and guidance by IAO to understand controls and account for all NAF. Additionally, IAO will assign audit staff to serve as point(s) of contact to work with school administration on NAF.

Officials Responsible – Chief Auditor will coordinate with school administrators and designated school staff.

Planned Completion Date – On-going

GUAM DEPARTMENT OF EDUCATION

Summary Schedule of Prior Audit Findings and Questioned Costs
Year Ended September 30, 2014

<u>Finding Number</u>	<u>CFDA Number</u>	<u>Requirement</u>	<u>Questioned Cost Unresolved</u>	<u>Questioned Cost Resolved</u>	<u>Status</u>
2013-001	10.555	Equipment and Real Property Management	\$ -	\$ -	SOP Numbers 200-015 and 200-019 for fixed assets were approved in January and September 2014. The fixed asset inventory listing was also updated to include the acquisition cost and condition of vehicles. For unrepairable vehicles, a list was developed and were surveyed out.
2013-001	15.875	Equipment and Real Property Management	\$ -	\$ -	Closed by DOI, Oct. 18, 2014 Letter
2013-001	84.027	Equipment and Real Property Management	\$ -	\$ -	Closed by U.S. ED PDL, 091349648
2013-001	93.600	Equipment and Real Property Management	\$ -	\$ -	Closed by HSS DL, A-09-14-25483
2013-001	97.036	Equipment and Real Property Management	\$ -	\$ -	CIP Section has maintenance contract for generators.
2013-001	12.000	Equipment and Real Property Management	\$ -	\$ -	SOP Numbers 200-015 and 200-019 for fixed assets were approved in January and September 2014. The fixed asset inventory listing was also updated to include the acquisition cost and condition of vehicles. For unrepairable vehicles, a list was developed and were surveyed out.
2013-002	15.875	Procurement and Suspension and Debarment	\$ -	\$ 650	Closed by DOI, Oct. 18, 2014 Letter
2013-003	93.600	Procurement and Suspension and Debarment	\$ -	\$ 1,635	Closed by HSS DL, A-09-14-25483
2013-004	84.394A	SEFA	\$ -	\$ -	The GDOE Business Office has assigned an accountant to work with federal programs to perform monthly reconciliations of the SEFA. Increased oversight and new procedures have been developed to monitor the completion of timely reconciliation. The SOP for SEFA Reconciliation is pending management review and approval.
2013-004	84.402A	SEFA	\$ -	\$ -	The GDOE Business Office has assigned an accountant to work with federal programs to perform monthly reconciliations of the SEFA. Increased oversight and new procedures have been developed to monitor the completion of timely reconciliation. The SOP for SEFA Reconciliation is pending management review and approval.
2012-001	15.875	Equipment Management	\$ -	\$ -	SOP Numbers 200-015 and 200-019 for fixed assets were approved in January and September 2014. The fixed asset inventory listing was also updated to include the acquisition cost and condition of vehicles. For unrepairable vehicles, a list was developed and were surveyed out.

GUAM DEPARTMENT OF EDUCATION

Summary Schedule of Prior Audit Findings and Questioned Costs, Continued
Year Ended September 30, 2014

<u>Finding Number</u>	<u>CFDA Number</u>	<u>Requirement</u>	<u>Questioned Cost Unresolved</u>	<u>Questioned Cost Resolved</u>	<u>Status</u>
2012-003	10.555 84.403	Financial Management	\$ -	\$ -	GDOE will develop and implement written policies and procedures for the Schedule of Expenditures of Federal Awards. GDOE has designated a senior level accountant to oversee the handling of federal grant awards and communicate with program managers, division heads, and third party fiduciary agent. The Comptroller will continue to monitor process to ensure timely reconciliation.
2011-001	15.875	Equipment Management	\$ -	\$ -	SOP Numbers 200-015 and 200-019 for fixed assets were approved in January and September 2014. The fixed asset inventory listing was also updated to include the acquisition cost and condition of vehicles. For unrepairable vehicles, a list was developed and were surveyed out.
			<u>\$ -</u>	<u>\$ 2,285</u>	