



Eddie Baza Calvo
Governor
Ray Tenorio
Lieutenant Governor

Department of Administration
(DIPATTAMENTON ATEMENSTRASION)
DIRECTOR'S OFFICE
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Christine W. Baleto
Director
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Deputy Director

January 30, 2017

Department of Education Office of the Superintendent	
Date: 1/31/17	Time: 7:28
Rec'd By: <i>Maria</i>	7020728
Print Name	Signature

DEPARTMENT OF ADMINISTRATION ORGANIZATION CIRCULAR: 2017- 015.

TO: All Line Departments/Agencies and Autonomous Agencies

FROM: Director of Administration

SUBJECT: REMINDER – Audit Date Changes

Hafa Adai! This will serve as a reminder of the Governor's Directive #2016-02 dated October 14, 2016 which states that ALL Annual Audits must be completed by April 30th every year, beginning with the Fiscal Year 2016 Audit.

This will assist with the preparation of external reporting requirements.

Your assistance in complying with this Circular is greatly appreciated.

Si Yu'os Ma'ase!

CHRISTINE W. BALETO

Attachment: