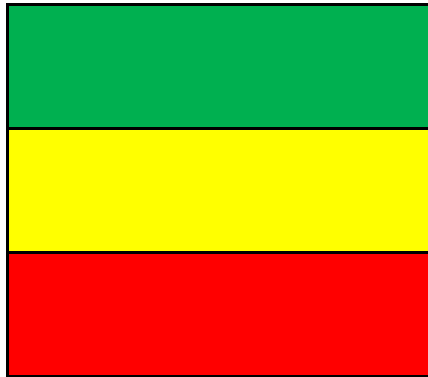


GDOE Transition Plan

Bi-Weekly Status Report Status Key and Gantt Chart

as of May 27, 2016

Status Color



Status Interpretation

Green: Denotes progress as planned and on track to meet target completion date.

Yellow: Denotes progress may be hindered if measures are not addressed and target completion date may be missed.

Red: Denotes progress has stopped, immediate measures need to be taken and target completion date will be missed.

Gantt Chart

**** Blue Shaded sections reflect proposed transition work plans / periods.

**** Dates / Periods directly after the blue shaded sections denote that objective / milestone target dates have been complete. At this point it is up to the GDOE to determine if they feel as though adequate progress has been made to request reconsideration of the Special Conditions imposed by the USDOE.

GDOE Transition Plan
 Executive Summary: Bi-Weekly Status Report
 as of May 27, 2016

Label	Initiative Description	Leader	Previous Status	Current Status	Comments/Notes
1	TDR	Dina Lorenzo			<ul style="list-style-type: none"> • New TDR SOP is effective April 18, 2016 • Working through some new issues that may result in changes to SOP
2	FMIS	Jackie Mesa			<ul style="list-style-type: none"> • Kick off of Employee Expense project using ESS module for possible use with travel and mileage reimbursements • Testing version 11.4 for update sometime mid June
3	Internal Controls	Franklin Cooper-Nurse			<ul style="list-style-type: none"> • Working to ensure audit completed in timely manner: request for guidance on procurement will delay issuance of single audit until mid-June.
4	Procurement "OSM"	Carmen Taitano			<ul style="list-style-type: none"> • Pending decisions regarding reorganization • Have regularized reporting and meetings • Working on finalizing training related to Super Circular as well as a process to measure vendor performance
5	Property Mgmt	Marc Pido			<ul style="list-style-type: none"> • Physical inventory proceeding as expected • Funding for additional resources has been identified; resources ordered • Pending decisions regarding reorganization
6	SOP's	Franklin Cooper-Nurse			<ul style="list-style-type: none"> • Several SOPs are being circulated for comments to determine whether updates are necessary. • Federal Grants manual remains outstanding; pending technical assistance from USDOE
7	Indirect Costs	Jackie Mesa			<ul style="list-style-type: none"> • FY16 rate approved • FY17 interim rate application submitted using unaudited financials
8	Accounting & Accounts Payable	Lourdes Perez			<ul style="list-style-type: none"> • Discussions with USDOE will need to be held to better understand how to address a step-by-step transition so that GDOE is given the ability to prove they can manage and TPFA oversees.

Notes/Issues:

- Initiatives have been adjusted to incorporate feedback from the USDOE's visit in November of 2015.

Risks (and mitigation strategies, if applicable):

- Working with local government to ensure steady stream of funding so that the district can adequately meet the it's obligations

5/27/2016

