



**JON J. P. FERNANDEZ**  
Superintendent of Education

**DEPARTMENT OF  
EDUCATION  
INTERNAL AUDIT OFFICE**

500 Mariner Avenue, Barrigada, Guam 96913  
Telephone: (671) 300-1336  
Fax: (671) 472-5001  
Email: [iao@gdoe.net](mailto:iao@gdoe.net)



**FRANKLIN  
COOPER-NURSE**  
Chief Internal Auditor

August 9, 2017

**MEMORANDUM**

To: Erika Cruz,  
Acting Deputy Superintendent of Assessment and Accountability

From: *for jbulatao* Franklin Cooper-Nurse,  
Chief Auditor

Subject: Foundation for Public Education Grants 3<sup>rd</sup> Quarter Validation

Hafa Adai,

The Internal Audit Office (IAO) completed its review of the Foundation for Public Education Inc.'s (Foundation) grant awards for the months of April to June 2017. During fiscal year (FY) 2017 3<sup>rd</sup> quarter, Inarajan Middle School (IMS) expended \$6,753.40. Please see attached for details.

Should you have any questions or concerns, please contact Leana Willess at 300-3697 or [lmwilless@gdoe.net](mailto:lmwilless@gdoe.net), and Franklin Cooper-Nurse at 300-1336 or [fjtcooper-nurse@gdoe.net](mailto:fjtcooper-nurse@gdoe.net).

**Guam Department of Education  
Internal Audit Office  
Foundation Grant Validation Report  
For the Period of 3<sup>rd</sup> Quarter (April – June 2017)**

**Purpose:** To validate the Foundation grants disbursements

**Source:** MUNIS – Cash Balances  
Deputy Superintendent of Assessment and Accountability's Website:  
<https://sites.google.com/a/gdoe.net/deputy-superintendent-of-assessment-accountability/ffpe-grants>

**Prepared by:** Leana Willess, Auditor, Guam Department of Education (GDOE)

**Approved by:** Franklin Cooper-Nurse, Chief Auditor, GDOE

**3<sup>rd</sup> Quarter:** As of April 1, 2017, beginning grant balance was \$46,892.31. Expenditures totaled \$6,753.40, of which:

- IMS expended \$6,753.40 to purchase art supplies and a robotics program. See attachments 1 - 9.
- Quarterly Reports were submitted by L.P. Untalan Middle School (LPUMS) and H.B. Price Elementary School (HB PES) detailing the status of their objectives.
  - LPUMS's building of the aquaponics system will commence during School Year 17-18. No funds were expended for the 3<sup>rd</sup> quarter and their grant balance is \$159.13. Additionally, LPUMS has not recorded the correction entry of \$1.54 as of the 3<sup>rd</sup> Quarter and their Foundation Grant balance in Munis remains overstated by \$1.54.
  - HB PES submitted a status report detailing the outcome of their activities. No funds were expended for the 3<sup>rd</sup> quarter and their grant balance is \$0.45.
- No FY 2017 3<sup>rd</sup> quarter reports were submitted and no entries were posted in Munis by George Washington High School (GWHS) and Okkodo High School (OHS).
  - GWHS's grant balance was erroneously posted in their Admin General account. The school was given three notices to utilize the Foundation Grant account created and has not made any correction entries as of the end of the 3<sup>rd</sup> quarter.
  - OHS has not expended any grant funds as of the 3<sup>rd</sup> quarter.

**TABLE 1: FY 2017 3<sup>rd</sup> Quarter Foundation Grant Award Balances**

Recipient Schools	Grant Balance - April 1, 2017 (A)	Encumbrances (B)	Expenditures (C.)	Grant Balance - June 30, 2017 (A-B-C) (D)
HB PES	\$ 0.45	\$ -	\$ -	\$ 0.45
IMS	\$ 6,753.40	\$ -	\$ 6,753.40	\$ -
LPUMS	\$ 159.13	\$ -	\$ -	\$ 159.13
GWHS	\$ 333.33	\$ -	\$ -	\$ 333.33
OHS	\$ 39,646.00	\$ -	\$ -	\$ 39,646.00
Totals	\$ 46,892.31	\$ -	\$ 6,753.40	\$ 40,138.91

The IAO will validate the recipient schools' Foundation Grant sub-account under their Trust and Agency Fund every quarter and will audit the account as part of the Non-Appropriated Funds annual audit.

The schools applied for the grants and are required to submit quarterly reports of their activities, progress in meeting their grant objectives, and account balances. The next reporting period will be from July 1 to September 30, 2017. The deadline for submission of FY 2017 4<sup>th</sup> quarter reports from grant recipient schools will be on October 10, 2017.

**Attachment 1: Home Depot Invoice No. H1710-77506****SPECIAL SERVICES CUSTOMER INVOICE**

Store 1710 GUAM - TAMUNING  
295 CHALAN PASAHERU  
TAMUNING, GU 96913

Phone: (671) 648-0440  
Salesperson: JXB2979  
Reviewer: JXB2979

Page 1 of 2 **No. H1710-77506****VALIDATION AREA**

This is only a QUOTE for the merchandise and services printed below. This becomes an Agreement upon payment and an endorsement by a Home Depot register validation.

<b>SOLD TO</b>	Name <b>FLORES WILLIAM</b>		Phone 1 <b>(671) 686-0699</b>
	Address <b>LATER</b>		Phone 2
	Company Name		
	City <b>TAMUNING</b>		Job Description <b>INARAJAN MIDDLE SCHOOL</b>
	State <b>GU</b>	Zip <b>96911</b>	Country <b>GUAM</b>

QUOTE is valid for this date: 05/18/2017

**CUSTOMER PICKUP #1****MERCHANDISE AND SERVICE SUMMARY**

We reserve the right to limit the quantities of merchandise sold to customers.

				REF # W03	SKU # 0000-515-664	Customer Pickup / Will Call					
STOCK MERCHANDISE TO BE PICKED UP:											
REF #	SKU	QTY	UM	DESCRIPTION			PI	TAX	PRICE EACH	EXTENSION	
R01	0000-323-536	1.00	EA	VARA SPAR URETHIN WB CLR SG GA 275V /			A	Y	\$49.97	\$49.97	
R02	1001-262-588	1.00	EA	WSTR PRO CHINEX 2.0 IN SHORT CUT /			A	Y	\$10.97	\$10.97	
SCHEDULED PICKUP DATE: 05/19/2017									MERCHANDISE TOTAL:		\$60.94
									END OF CUSTOMER PICKUP - REF #W03		

**TOTAL CHARGES OF ALL MERCHANDISE & SERVICES**

Policy Id (PI):  
A: 90 DAYS DEFAULT POLICY:

The Home Depot reserves the right to limit / deny returns. Please see the return policy sign in stores for details.

<b>ORDER TOTAL</b>	<b>\$60.94</b>
<b>SALES TAX</b>	<b>\$0</b>
<b>TOTAL</b>	<b>\$60.94</b>
<b>BALANCE DUE</b>	<b>\$60.94</b>

**END OF ORDER No. H1710-77506**

WILL-CALL MERCHANDISE PICK-UP  
Will-Call items will be ready in the store for 7 days only.  
Check your current order status online at  
[www.homedepot.com/orderstatus](http://www.homedepot.com/orderstatus)

**FOR WILL CALL  
MERCHANDISE PICK-UP  
PROCEED TO WILL CALL OR  
SERVICE DESK AREA**  
(Pro Customers, Proceed To The Pro Desk)



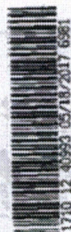
(9801) 0100740091

Page 1 of 2 **No. H1710-77506**

Customer Copy



295 CHALAN PASAHERU  
TAMUNING, GU 96913 (671) 648-0440  
1710 00012 40993 05/18/17 08:41 PM  
CASHIER JENHIA  
ORDER ID: H1710-77506  
RECALL AMOUNT  
60.94  
SUBTOTAL  
60.94  
SALES TAX  
0.00  
TOTAL  
60.94  
CHECK  
60.94  
AUTH CODE 8152



1710 12 40993 05/18/2017 6581  
THE HOME DEPOT RESERVES THE RIGHT TO  
LIMIT / DENY RETURNS. PLEASE SEE THE  
RETURN POLICY SIGN IN STORES FOR  
DETAILS.

GUARANTEED LOW PRICES  
FOR HUNDREDS OF  
LOWER PRICES STOREWIDE

**ENTER FOR A CHANCE  
TO WIN A \$5,000  
HOME DEPOT GIFT CARD!**

Tell us about your store visit!  
Complete our short survey and  
enter for a chance to win at:  
[www.homedepot.com/survey](http://www.homedepot.com/survey)

**PARTICIPA EN UNA  
OPORTUNIDAD DE GANAR  
UNA TARJETA DE  
REGALO DE \$5,000**

Comparte Su Opinión! Complete la breve  
encuesta sobre su visita a la tienda y  
tenga la oportunidad de ganar en.

[www.homedepot.com/survey](http://www.homedepot.com/survey)

User ID: **BRGB 83985 82287**  
Password: **17268 82275**

Entries must be completed within 14 days  
of purchase. Entries must be 18 or  
older to enter. See complete rules on  
website. No purchase necessary.



Phone: (671) 648-0440  
Salesperson: KT2916  
Reviewer: WLA1838

VALIDATION AREA

QUOTE is valid for this date: 05/03/2017

**THE FINEST**  
DEPT.®

**More saving.  
More doing.<sup>™</sup>**

ORDER ID: H1710-74197					
RECALL AMOUNT					74.94
SUBTOTAL					74.94
SALES TAX					0.00
TOTAL					\$74.94
CHECK					74.94
*****7978					TA
WITH CODE 601708					



1710 12 9-078 05/03/2017 2909

When you provide a check as payment, you authorize us to use the information on your check to process a credit-line electronic funds transfer (EFT) or draft drawn from your account, or to press for payment as a check to process credit line payments, if applicable. If you authorize us to returned unpaid your payment, we collect your payment and the return fee (shown below for EFTs) or drafts from your account. If you are presenting a corporate check, you make these representations as an authorized corporate representative.

For inquiries, please call TeleCheck customer service at 1-888-812-9580.

RETURN FEE AMOUNT	\$20.00
Merchant ID:	36361710
Batch Trace ID	201705031926 1710 12 5607
Batch Number	000022
Batch ID	140931000020607485374
Batch Approval Code	001708

GUARANTEED LOW PRICES  
LOOK FOR HUNDREDS OF  
LOWER PRICES STOREWIDE

ENTER FOR A CHANCE  
TO WIN A \$5,000  
HOME DEPOT GIFT CARD!

August 9, 2017

Page 6 of 12

**Attachment 3: Home Depot Invoice No. H1710-66732**

**SPECIAL SERVICES CUSTOMER INVOICE**  
 Store 1710 GUAM - TAMUNING Phone: (671) 848-0440  
 295 CHALAN PASAHERU Salesperson: FEO4288  
 TAMUNING, GU 96913 Reviewer: GNT4152

Page 1 of 1 **No. H1710-66732**

**VALIDATION AREA**  
 1710 00012 47659 03/26/17  
 22 CNF4152 03/19 PM

ORDER ID: H1710-66732  
 RETAIL AMOUNT 118.92  
 ADPL AMOUNT 0.00  
 SUBTOTAL 118.92  
 SALES TAX 0.00  
 TOTAL \$118.92  
 CASH 118.92

**This is only a QUOTE for the merchandise and services printed below. This becomes an Agreement upon payment and an endorsement by a Home Depot register validation.**

**SOLD TO**  
 Name: **FLORES WILLIAM** Phone 1: **(671) 686-0699**  
 Address: **LATER** Phone 2:  
 Company Name:  
 City: **TAMUNING** Job Description: **Quote**  
 State: **GU** Zip: **96911** Country: **GUAM**

**QUOTE is valid for this date: 03/26/2017**

**CARRY OUT MERCHANDISE**  
**REF # W03 SKU # 0000-515-954** The items listed in this section will be carried out of the store by the customer at time of sale.

**STOCK MERCHANDISE CARRIED OUT:**

REF #	SKU	QTY	UM	DESCRIPTION	PI	TAX	PRICE EACH	EXTENSION
R01	0000-175-171	2.00	EA	23/32 4X8 RADIATA PINE PLYWOOD /	A	Y	\$31.98	\$63.96
R02	1001-660-967	1.00	EA	PLUGMOLD 5'10-OUTLET-HARD WIRED KIT /	A	Y	\$54.96	\$54.96
<b>MERCHANDISE TOTAL:</b>								<b>\$118.92</b>
<b>END OF CARRY OUT MERCHANDISE - REF #W03</b>								

**TOTAL CHARGES OF ALL MERCHANDISE & SERVICES**

Policy Id (PI):  
 A: 90 DAYS DEFAULT POLICY:

*The Home Depot reserves the right to limit / deny returns. Please see the return policy sign in stores for details.*

ORDER TOTAL	\$118.92
SALES TAX	\$0.00
TOTAL	\$118.92
BALANCE DUE	\$118.92

**END OF ORDER No. H1710-66732**

Check your current order status online at  
[www.homedepot.com/orderstatus](http://www.homedepot.com/orderstatus)

Page 1 of 1 **No. H1710-66732** Customer Copy

(9801) 0100726104

**More saving. More doing.**

295 CHALAN PASAHERU  
 TAMUNING, GU 96913 (671) 848-0440  
 1710 00012 47659 03/26/17 03:48 PM  
 CASHIER GEORGE  
 ORDER ID: H1710-66732  
 RECALL AMOUNT 118.92  
 SUBTOTAL 118.92  
 SALES TAX 0.00  
 TOTAL \$118.92  
 CASH 118.92  
 AUTH CODE 001054

**1710 12 47659 03/26/2017 5561**

**THE HOME DEPOT RESERVES THE RIGHT TO LIMIT / DENY RETURNS. PLEASE SEE THE RETURN POLICY SIGN IN STORES FOR DETAILS.**

When you provide a check as payment, you authorize us to use the information from your check to process a one-time Electronic Funds Transfer (EFT) or draft drawn from your account, or process the payment as a check transfer. We also authorize us to process credit card payments if applicable. If your payment is returned unpaid, you authorize us to collect your payment and the Return Fee amount below by EFT(s) or draft(s) from your account. If you are presenting a corporate check, you make these representations and authorize a corporate representative.

For inquiries, please call TeleCheck customer service at 1-888-812-9550.

**ELECTRONIC CHECK**  
 RETURN FEE AMOUNT \$20.00  
 Merchant ID 36361710  
 MERCH TRACE ID 201705251539 1710 12 4765  
 CHECK NUMBER 000317  
 TRACE ID 000317  
 APPROVAL CODE 1400310000284294524652  
 001054

**GUARANTEED LOW PRICES**  
 LOOK FOR HUNDREDS OF LOWER PRICES STOREWIDE

**ENTER FOR A CHANCE TO WIN A \$500 HOME DEPOT GIFT CARD!**  
 Tell us about your store visit! Complete our short survey and enter for a chance to win at: [www.homedepot.com/survey](http://www.homedepot.com/survey)

**PARTICIPE EN UNA**

# IAO Memorandum – FPE Grant Validation Report

August 9, 2017

Page 7 of 12

## Attachment 4: Home Depot Invoice No. H1710-71713



### SPECIAL SERVICES CUSTOMER INVOICE

Store 1710 GUAM - TAMUNING  
295 CHALAN PASAHERU  
TAMUNING, GU 96913

Phone: (671) 648-0440  
Salesperson: JXB2979  
Reviewer: GNT4152

Page 1 of 3 No. H1710-71713

VALIDATION AREA

This is only a QUOTE for the merchandise and services printed below. This becomes an Agreement upon payment and an endorsement by a Home Depot register validation.

Name	FLORES WILLIAM	Phone 1	(671) 686-0699
Address	LATER	Phone 2	
Company Name			
City	TAMUNING	Job Description	INARAJAN MIDDLE SCHOOL
State	GU	Zip	96911
County	GUAM		

QUOTE is valid for this date: 04/26/2017

### CUSTOMER PICKUP #1

### MERCHANDISE AND SERVICE SUMMARY

We reserve the right to limit the quantities of merchandise sold to customers

REF # W06 SKU # 0000-515-664 Customer Pickup / Will Call

#### STOCK MERCHANDISE TO BE PICKED UP:

REF #	SKU	QTY	UM	DESCRIPTION	PI	PRICE EACH	EXTENSION
R01	0000-277-509	1.00	EA	18/3 25' HDX EXTENSION CORD /		\$11.48	\$11.48
R02	0000-130-222	5.00	EA	CHIP 1.0 FLAT BRUSH /	Y	\$1.00	\$5.00
R03	0000-617-655	1.00	EA	PLUGMOLD TOUGH 4" DIAMOND PLATE /	Y	\$47.96	\$47.96
R04	0000-447-066	1.00	EA	3/4 4X8 ABX MARINE PLYWOOD /	Y	\$99.98	\$99.98
R05	0000-175-171	2.00	EA	23/32 4X8 RADIATA PINE PLYWOOD /	Y	\$29.98	\$59.96
MERCHANDISE TOTAL:							\$224.36

SCHEDULED PICKUP DATE: 04/27/2017

END OF CUSTOMER PICKUP - REF #W06

#### WILL-CALL MERCHANDISE PICKUP

Will-Call items will be held in the store for 7 days only.

Check your current order status online at  
[www.homedepot.com/orderstatus](http://www.homedepot.com/orderstatus)

FOR WILL CALL  
MERCHANDISE PICK-UP  
PROCEED TO WILL CALL OR  
SERVICE DESK AREA  
(Pro Customers, Proceed To The Pro Desk)



(9601) 0100734307

Page 1 of 3 No. H1710-71713

Customer Copy

More saving.  
More doing.®



295 CHALAN PASAHERU  
TAMUNING, GU 96913 (671) 648-0440  
1710 00002 75577 04/26/17 08:31 PM  
CASHIER LEVI  
ORDER ID: H1710-71713  
RECALL AMOUNT  
SUBTOTAL 224.36  
SALES TAX 0.00  
TOTAL \$224.36  
CHECK 224.36  
AUTH CODE 005676



THE HOME DEPOT RESERVES THE RIGHT TO LIMIT / DENY RETURNS. PLEASE SEE THE RETURN POLICY SIGN IN STORES FOR DETAILS.

When you provide a check as payment, you authorize us to use the information from your check to process a one-time Electronic Funds transfer (EFT) or draft drawn from your account, or process the payment as a check transaction. You also authorize us to process credit card payments. If returned unpaid, you authorize us to collect your payment and the Return Fee amount below by EFT(s) or draft(s) from your account. If you are presenting a corporate check, you are presenting a representation of an authorized corporate representative.

For inquiries, please call TeleCheck customer service at 1-888-912-9500.

ELECTRONIC CHECK  
RETURN FEE AMOUNT \$20.00  
CHECK NUMBER 36561710  
CHECK DATE 04/26/17  
TRACE ID 140031000002057650118  
APPROVAL CODE 005676

GUARANTEED LOW PRICES  
LOOK FOR HUNDREDS OF  
LOWER PRICES STOREWIDE

ENTER FOR A CHANCE  
TO WIN A \$5,000  
HOME DEPOT GIFT CARD!

Tell us about your store visit!  
Complete our short survey and  
win a chance to win \$5,000.

**Attachment 5: Standard Office Supply Sales Receipt No. 91549**

Printed: 3/25/2017 12:12:24 PM  
Store: -1

**Sales Receipt #91549**

3/25/2017  
Cashier: L.B  
Page 1



**Standard Office Supplies**

654 S Marine Corps Dr  
Barrigada GU 96913  
Phone: (671) 646-4825  
Fax: (671) 646-7757

Bill To: Acct: #80010 GPSS  
Inarajan Middle School  
POB DE  
Hagatna, GU 96932

Lookup	Item Name	Attribute	Size	Orig Price	Disc %	Price	Qty	Ext Price
360-118	18X24 Watercolor Pad		12/sht	\$18.95		\$18.95	1	\$18.95
PRO-4245-16	Black Student Lamp			\$11.25		\$11.25	12	\$135.00
FRHFBP	Aqua Brush		SMALL	\$8.60		\$8.60	6	\$51.60
ART-3183	Water color 18 colors			\$10.95		\$10.95	1	\$10.95
YAS-ky6	Sumi ink		6 oz	\$12.35		\$12.35	1	\$12.35
PRO-1332-01	1 Gallon White Acrylic Gesso			\$75.00		\$75.00	1	\$75.00

Subtotal: \$303.85

20 % Disc: - \$60.77

**RECEIPT TOTAL: \$243.08**

Check: \$243.08 316

Print Name \_\_\_\_\_

Total Sales Discounts: \$60.77

Total Deposit Taken: \$0.00

From Sales Order #9420

Merchandise may be returned or exchanged within 30 days of this receipt.



91549

## Attachment 6: National Office Supply Invoice No. 173386

**NATIONAL OFFICE SUPPLY**

DIVISION OF GOODLAND, INC.

Rt. 8 Barrigada

P.O. Box 3767 Hagatña, Guam 96932

Tel: (671) 646-6613 / 734-0312 / 646-7908 / 646-5115

Fax: (671) 646-7853 / 649-2641 / 477-0747

CHARGE SALES INVOICE

**S- 173386**

SOLD TO

**INARAJON MIDDLE SCHOOL**

Invoice Date:

**4/19/17****ANGELICA**

PURCHASE ORDER NO.

**C.O.D.**

SALE / CREDIT

WHOLESALE

RETAIL

ACCOUNT NO.

DOCUMENT / REQUISITION NO.

CHARGE

QUANTITY	UNIT	DESCRIPTIONS	UNIT PRICE	AMOUNT
1	4 EA	EASEL STAND ALUMINUM	\$ 135.00	\$ 540.00
2				
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
TOTAL				\$ 540.00

NET 30 DAYS

**TERMS AND CONDITION:**

Returned must be accompanied by this bill. Returned merchandise is subject to a 10% handling charge. And will not be accepted after 10 days from above date of purchase. Purchaser agrees to pay interest at the rate of 1-1/2% per month on all accounts remaining unpaid after 30 days from the date of original purchase. If said accounts are placed in the hands of an attorney or collector for collection or suit is brought on same, purchaser agrees to pay an additional amount of 33-1/3% of the amount found due (including interest) as a lawyer or collector's fee 1/10 any cost of suit. Any merchandise not fully paid remains the property of the seller and subject to repossession after the agreed upon term. This applies to charge and payment plan purchase.

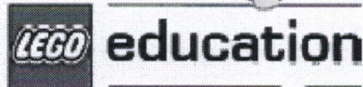
Received the above mentioned goods in good order and condition and agrees with the terms and conditions.

*Angelica Chazabal*  
*Angelica Chazabal*

By: Leahly

Time &amp; Date

**04/19/17**

**Attachment 7: LEGO Education Order No. 8671639****Order Confirmation**

Sold to

DEPT OF EDU, GOV'T OF GUAM  
ATTN: INARAJAN MIDDLE SCHOOL  
500 Mariner Ave  
BARRIGADA GU 96913-1608  
USA

Page 1 / 1

Your Order Reference Check325		Your Vendor No.		Order Date 18 May 2017		Customer No. 277762		
Req. Delivery Date 18 May 2017				Printed 01 Jun 2017 22:38		Order No. 8671639		
Article	Pos. No.	Your Art. No. /EAN	Description	Order Qty	Conf Qty	Delivery week start	Unit Price	Net Amount USD
6034281	40		4556 LEGO® MINDSTORMS® Education EV3 Expansion set	1	1	05 Jun	101.95	101.95
6091886	10		603400 EV3 Core Set w/ Charger	1	1	05 Jun	389.95	389.95
_6088028	20		45517 Transformer 10V DC	1	1	05 Jun		
_6159426	30		45544 LEGO® MINDSTORMS® Education EV3 Core Set	1	1	05 Jun		
Shipping and Handling								69.43

Please note that items with a date in the column named "Delivery week start" are currently out of stock and we expect to deliver them in the week starting with the date printed. We will not invoice this item until it is dispatched.

You can now download curriculum, software and teaching support for free from [LEGOeducation.com/downloads](http://LEGOeducation.com/downloads)

Delivery Terms		Payment Terms		Total Amount (USD)	
CIP		60 Days after Date of Invoice			
		Net Weight LB	Net Volume FT3		
		9.732	1.813	561.33	

LEGO Brand Retail, Inc.  
501 Boylston Street  
Suite 4103  
Boston, MA 02116  
USA

Billing  
Call 860-763-8601

Customer Service  
Call 800-362-4308  
[orders@LEGOeducation.us](mailto:orders@LEGOeducation.us)

Make payments to:  
LEGO Education  
13559 Collection Center Drive  
Chicago, IL 60693

## Attachment 8: National Office Supply Invoice No. 173017

Attn: *Angela* admin. officer *875-0468*

## NATIONAL OFFICE SUPPLY

DIVISION OF GOODLAND, INC.  
 Rt. 8 Barrigada  
 P.O. Box 3767 Hagatña, Guam 96932  
 Tel.: (671) 646-6613 / 734-0312 / 846-7908 / 846-5115  
 Fax: (671) 646-7853 / 649-2641 / 477-0747

CHARGE SALES INVOICE  
**S- 173017**

SOLD TO: *Mariano Middle School* Invoice Date: *8/5/17*

PURCHASE ORDER		SALES DISTRIBUTION		WHOLESALE	RETAIL
<b>C.O.D.</b>		<input type="checkbox"/> CASH	\$	\$	\$
ACCOUNT NO.		<input checked="" type="checkbox"/> CHARGE	\$	\$	\$
QUANTITY	UNIT	DESCRIPTIONS	UNIT PRICE	AMOUNT	
1	ea	Polar Brand Vertical	\$1313.14	\$1313.14	
2		Mobile Radio Hold Reel			
3		off Butcher Paper			
4		(Stock # 17791)			
5					
6					
7		Paid: Check # 319			
8		\$1313.14			
9					
10					
11					
12					
13					
14					
NET 30 DAYS			TOTAL	\$1313.14	

**TERMS AND CONDITION:**  
 Returned must be accompanied by this bill. Returned merchandise is subject to a 10% handling charge. And will not be accepted after 10 days from above date of purchase. Purchaser agrees to pay interest at the rate of 1-1/2% per month on all accounts remaining unpaid after 30 days from the date of original purchase. If said accounts are placed in the hands of an attorney or collector for collection or suit is brought on same, purchaser agrees to pay an additional amount of 33.33% of the amount found due (including interest as a forerard) as attorney or collector fees (plus any cost of suit). Any merchandise not fully paid remains the property of the seller and subject to repossession after the agreed upon term. This applies to charge and installment plan purchase.

Received the above mentioned goods in good order and condition and agree to the terms and condition

Authorized Signature  
*A. Charqualef*

Print Legibly  
*08/05/17*

Time & Date

**Attachment 9: Carolina Quotation No. 357229 FQ<sup>1</sup>**

PRO FORMA INVOICE		PAGE: 1 of 1	
QUOTE NUMBER	357229 FQ	QUOTE EXPIRES	08/31/17
DATE:	05/18/17	Reference: 05182017	
Shipment can be Made Within 14-28 DAYS After Receipt of Your Order Unless Otherwise Stated.			
TRANSPORTATION METHOD FED EX ECONOMY		PAYMENT TERMS: PAYMENT IN ADVANCE	

**CAROLINA**

World-Class Support for Science & Math

Telephone: 336-584-0381

Fax: 336-584-7686

InternationalSales@carolina.com

BILL TO ACCOUNT: 11298093

INARAJAN MIDDLE SCHOL

P O BOX DE

HAGATNA 96932

GUAM

SHIP TO ACCOUNT: 11298095

MARK OLIN

GLENN TAKAI 119 ROUTE 4A

TALOFOFO GU 96915

DANI KIRK  
REGIONAL SALES MANAGER

CATALOG NUMBER	DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	EXTENDED PRICE
702203	ADAPTER, F/NEW OHAUS CS SCALES	EA	10	44.00	440.00
702035	BALANCE, CAROLINA CLB5000	EA	10	117.00	1,170.00
702020	BALANCE, TRIPLE BEAM, CAROLINA, EA	EA	10	114.00	1,140.00
721606	CYLINDER, GRAD, POLY, 1000ML, EA	EA	30	14.55	436.50
721603	CYLINDER, GRAD, POLY, 100ML, EA	EA	30	5.60	168.00
FREIGHT	FREIGHT AND HANDLING	EA	1	334.18	334.18

Carolina Biological Supply Company  
2700 York Road, Burlington, NC 27215-3398  
www.carolina.com

SUB TOTAL	3,688.68
TAX	EXEMPT

WE TRULY APPRECIATE THE OPPORTUNITY TO PROVIDE YOU WITH THIS QUOTE. THANK YOU!

<sup>1</sup> Checks were provided as proof of payment but were not included as attachments to this report. Additionally, of the \$3,688.68 quotation total, \$3,616.69 was paid with Foundation Grant funds and \$71.99 was paid with the school's TAF.